

Health Informatics Internship

Location	Start Date	Duration	Schedule	Pay Rate	Deadline
Wellesley	Any time in 2019 (June start date preferred, but flexible)	8 weeks or more (preferably 40 hours, but flexible)	Mon – Fri (Flexible)	\$25/h	12/12/18

Harvard Pilgrim Health Care is a leading health services company in the New England Region. This position will be in the Medical Informatics department and the intern will be assigned a variety of projects to work on that will support the overall mission of the department. The Medical Informatics department provides innovative enterprise tools, analysis and insight. MI combines clinical and financial information and employs methodologies, logic and visualizations to create information assets that inform organizational understanding and decision-making regarding HPHC's members, providers, employers, products and programs. Medical Informatics' solutions help to differentiate HPHC competitively, better manage medical trend, and enable internal and external business partners to improve the quality and value of health care.

Summary of Position / Reporting Structure

The Medical Informatics area offers the intern a broad view of the organization as well as the various internal and external constituents that we serve with analytic insights. Our goals for the summer internship program are to offer a comprehensive learning experience for the individual combined with specific project work that will be designed so that it is beneficial to the organization as well as the intern. Examples of potential internship projects include: Employer group reporting redesign competitive analysis, creation of a coding repository, and development of analytics to support a member action ability analytic record (MAAR). The intern will have exposure to and will collaborate with many internal departments within the organization, including Sales, Finance, Actuarial, Pharmacy, Health Services, Senior Programs, IT, Provider Network Management and Product Operations.

Minimum Requirements/Competencies

- Strong Interest in pursuing a career in analytics
- Strong interpersonal and collaboration skills
- Strategic thinker with strong analytic and problem-solving skills
- Excellent oral, written and presentation skills
- Ability to function effectively in a fast-paced environment
- Ability to work independently, take ownership of responsibilities and meet deadlines
- Proficient with Microsoft Office products including Excel
- Able to work productively either independently or in a team environment
- Strong communication skills, oral and written
- Interest in health prevention and/or corporate social responsibility
- Able to think critically and effectively

Preferred Experience

Experience with analytic software (e.g. SAS, SPSS, Minitab, R, and SQL) as well as experience with statistics

How to apply:

Please send your resume to kimberly_napier@harvardpilgrim.org. In the subject line, please write: "WG Informatics 2019 Internship Applicant". On the resume itself, please include the approximate months you are available to intern (Example: Internship Availability Jan – Sept 2019). The deadline to submit resumes is 5pm on Wednesday, Dec 12, 2018.