

## College of Management Ambassador Position Description 2017-2018

The College of Management Ambassador team is a dynamic group of students that represent the College at events, interact with potential students and parents, and attend/work MAP events. Student ambassadors are encouraged to be outgoing and friendly, and understand that they are a representative of the college at all times. This position is well suited for students who envision their future as a leader in any of the disciplines within the College.

### Expectations:

- One academic year commitment to the position (August-August)
- Be an active and positive team member
- Communicate effectively with other ambassadors, CM students, and CM staff, especially around student concerns
- Serve as a resource to incoming and current CM students
- Assist new students in navigating the University system(s)
- Attend and take attendance for MAP events based on availability (scheduled monthly)
- Attend all mandatory trainings and meetings
- Be appropriately dressed to represent the College at all events

### Additional information:

- CM Ambassadors will attend a two-day training to get familiar with all systems and functions. The dates of this training are 8/25/17 and 8/26/17. This training is mandatory- before accepting the position, prospective Ambassadors need to commit to being there.
- Strong applicants for this role will complete an interview in addition to this application.

### Eligibility:

- Work study strongly preferred
- CM students strongly preferred
- Must be in good standing with the University
- Minimum GPA of 2.75
- Must have completed at least one semester at UMB by the training date.
- Must be eligible for student employment
- Must have a flexible schedule with the ability to attend multiple events per semester
- Must be able to attend COMETT Orientation 8/31/17, Both MAP MOST Conferences- 10/7/17 and 4/3/18, University Open House October 2017, Welcome Day in April 2018, and multiple MAP events throughout the year
- Must be able to attend monthly meetings to schedule MAP events.
- Must want to make a difference and have fun!

### Contact Information:

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