

POLICIES ON PUBLISHING STUDENT WORK IN SCHOLARWORKS AT UMASS BOSTON

ScholarWorks at UMass Boston is an open access digital collection that centralizes, makes accessible, and preserves knowledge produced by the institution. A service of the Joseph P. Healey Library, the site is fully indexed and accessible via search engines like Google. There are currently nearly 5,000 publications openly available to researchers around the world via ScholarWorks at UMass Boston.

STUDENT WORK ON SCHOLARWORKS

With ScholarWorks, the University Libraries are able to publish the research, scholarship, and creative work produced by graduate and undergraduate students at UMass Boston, from theses and dissertations, to student-run/department-sponsored journals, to the proceedings of conferences organized by graduate and undergraduate students. Determining what student work may be included in ScholarWorks is guided by the following policies.

- **POSTING GRADUATE THESES AND DISSERTATIONS TO SCHOLARWORKS:** All masters theses and doctoral dissertations produced by students at UMass Boston since August 2010 are included as part of ScholarWorks, per arrangement with the Office of Graduate Studies at the University. Masters theses and doctoral dissertations completed and published prior to August 2010 are digitized and posted to ScholarWorks at the request of the student (the creator of the work) or at the request of a patron. Importantly, theses and dissertations digitized without the consent of the student (the creator of the work) will only be openly available to members of the UMass Boston community. Email library.uasc@umb.edu or visit blogs.umb.edu/archives/scholarworks for more information.
- **POSTING GRADUATE CAPSTONE PROJECTS TO SCHOLARWORKS:** Many graduate programs at UMass Boston require or encourage students to complete a capstone project. With the approval of the department/graduate program and with standards and guidelines established and approved by the department/graduate program, graduate capstone projects may be posted to ScholarWorks. All requests from graduate students and/or alumni to post work to capstone series on ScholarWorks that has yet to meet with the approval of a department/graduate program will be forwarded to appropriate department/graduate program representatives for approval. Email library.uasc@umb.edu or visit blogs.umb.edu/archives/scholarworks for more information.
- **POSTING UNDERGRADUATE HONORS THESES (AND CAPSTONE PROJECTS) TO SCHOLARWORKS:** Many undergraduate programs at UMass Boston require or encourage students to complete an honors thesis (or capstone project). With the approval of the department/undergraduate program and with standards and guidelines established and approved by the department/undergraduate program, undergraduate honors theses (or capstone projects) can be posted to ScholarWorks. All requests from undergraduate students and/or alumni to post work to an honors thesis (or capstone project) series on ScholarWorks that has yet to meet with the approval of a department/undergraduate program will be

forwarded to appropriate department/program representatives for approval. Email library.uasc@umb.edu or visit blogs.umb.edu/archives/scholarworks for more information.

- **PUBLISHING STUDENT-RUN JOURNALS AND CONFERENCE PROCEEDINGS IN SCHOLARWORKS:** On ScholarWorks, the University is able to publish conference proceedings and open access journals. These options may be of particular interest to graduate programs wishing to highlight the research, scholarship, and creative work of their students. Graduate and undergraduate student groups wishing to use ScholarWorks to host conference proceedings or to use ScholarWorks as a journal publishing platform must receive the sponsorship and support of their department/program and must work with department/program representatives and with ScholarWorks administrators to develop standards, guidelines, and policies related to appropriate content and long-term viability, particularly in the cases of student-run journals. To explore this option, graduate and undergraduate students and/or department and program representatives should visit blogs.umb.edu/archives/scholarworks or email a ScholarWorks administrator at library.uasc@umb.edu.
- **PAPERS, ESSAYS, PRESENTATIONS, AND OTHER WORKS PRODUCED BY GRADUATE AND UNDERGRADUATE STUDENTS AT THE UNIVERSITY OF MASSACHUSETTS BOSTON:** Papers, essays, presentations, and other works produced by graduate and undergraduate students at UMass Boston are not routinely included ScholarWorks. However, with the approval of an academic department or program and with standards and guidelines established and approved by that department/program, papers, essays, presentations, and other works produced by graduate and undergraduate students at UMass Boston may be posted to ScholarWorks. All requests from graduate students, undergraduate students, and/or alumni to post papers, essays, presentations, and other works to ScholarWorks (and if that student or alum's department/program has yet to establish a series for such works) will be forwarded to appropriate department/program representatives. Email library.uasc@umb.edu or visit blogs.umb.edu/archives/scholarworks for more information.

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